

ERIE COUNTY DEPARTMENT OF SOCIAL SERVICES

ADDENDUM TO RFP 1709VF

May 16, 2017 Bidders' Conference Q&A

Question #1:

What are the fiscal requirements for this RFP, i.e. administrative costs, travel, record keeping, etc?

Answer #1:

The funding amount allocated for each contract will be up to \$150,000. The expectation is to award 3-4 contracts for \$150,000 each.

Administrative costs should be limited to 15% of the requested funds, and fringe benefits should be limited to 25% of salaries.

Expenditures related to STSJP program services will be reimbursed using New York State fiscal guidelines. Further information, including forms to be used, can be found on the NYS website:

<http://www.ocfs.state.ny.us/main/forms/youth/>

<https://www.osc.state.ny.us/agencies/travel/reimbrate.htm>

Question #2:

How are the youth linked to services?

Answer #2:

Youth are referred by Erie County Probation, the Family Services Team and Juvenile Delinquency Services Team. Youth will have either court involvement or be adjudicated Persons in need of Supervision (PINS).

Question #3:

Are the program services to be provided based on location?

Answer #3:

The programs are meant to be community based and easily accessible to the youth who are referred/enrolled. These factors should be considered by the referral source. Additionally, certain zip codes are prioritized by the referral source. Those zip codes are listed in the question below.

Question #4:

What are the zip codes that STSJP program providers service?

Answer #4:

STSJP provides service to all zip codes but certain zip codes are prioritized. The zip codes that are given priority are: 14215, 14211, 14213, 14208, 14201, 14150 and 14043.

Question #5:

How are STSJP program services different from WRAP?

Answer #5:

The duration of services is much shorter than Wraparound services. Additionally no vendors may be purchased to service various youth/family needs. However, referrals to similar types of services may/should be made by the STSJP contracted agencies when deemed necessary and appropriate through ongoing assessment.

Question #6:

How do you derive the 3-month time frame?

Answer #6:

The 2- 3 month timeframe is an expectation from OCFS based on best practice models. This is also an adequate time frame to stabilize the youth and then get the youth engaged with positive community services and natural supports.

Question #7:

Does STSJP program services help parents as well as youth?

Answer #7:

Initial efforts to stabilize youth and family as well as to address any immediate crisis or concerns may involve work with entire family. If parent/guardian is in need of additional services in order to contribute

to the functioning of the family and success of youth such referrals can be made. It is advised that the service provider maintain regular contact with the referral source and communicate concerns as referral source may not be aware of issues identified by service provider.

Question #8:

Can you tell us who the current STSJP providers for Erie County are?

Answer #8:

The current contracted STSJP service providers are Community Action Organization, The Compass House, Berkshire Farms and Families CAN.

Question #9:

Is there going to be a record-keeping system?

Answer #9:

Several data points will be required to be measured and reported to Erie County Youth Services on a quarterly basis. Regular communication between service provider and referral source will also be required. Service providers will work closely with ECYS and collaborate with other contracted service providers.

Question #10:

What screening is being used by Probation?

Answer #10:

Erie County Probation currently uses the Youth Assessment and Screening Instrument. Results of this tool are shared with service providers.

Question #11:

How do the funds available through the RFP relate to Erie County's 2017-18 total funds allocated from STSJP? Will there be forthcoming RFP opportunities to spend down the County's allocation?

Answer #11:

Funds allocated for the 2017-2018 STJSP grant period (October 1, 2017 – September 30, 2018) are specifically for this period and separate from previously awarded grant monies. Forthcoming opportunities to spend down unused allocations will be dependent upon New York State Office of Children and Family Services directives.

Question #12:

We understand that counties will have more discretion on how they use STSJP dollars (including for prevention and re-entry). Will creating alternatives to placement and detention continue to be the main priority for Erie County's use of STSJP funding?

Answer #12:

At this time, the main priority will continue to be alternatives to placement and detention.

Thank you.

A handwritten signature in blue ink, appearing to read "Paul Kubala". The signature is fluid and cursive, with the first name "Paul" being more legible than the last name "Kubala".

Paul Kubala, Deputy Commissioner of Youth Services